



MEU/182/OW

Date: 17/10/2023

**RE-ADVERTISEMENT (THIRD) FOR THE POST OF ONE PROGRAM COORDINATOR ON CONTRACT BASIS UNDER 'AHA-AIIMS RAIPUR COMMUNITY HOCPR TRAINING PROGRAM' AT AIIMS RAIPUR IN COLLABORATION WITH AMERICAN HEART ASSOCIATION**

Eligible candidates are invited to attend **WALK-IN INTERVIEW on 26/10/2023** for one post of **Program coordinator** for **AHA-AIIMS RAIPUR COMMUNITY HOCPR TRAINING PROGRAM** supported by American heart Association on contractual basis for a tenure of 8 months. The essential qualifications, experience and consolidated salary are as follows

1.	Post Name:	<b>Program Coordinator</b>
	Resource Requirement:	01 (One)
	Nature of Post:	Contractual
	Age Limit:	30 years
	Place of Posting:	AIIMS Raipur
	Project Duration:	<b>8 months</b>
	Educational Qualification:	<b>Essential :</b> MCA, MScIT Minimum Eligibility criteria: 55% marks. <b>Desirable :</b> 1. At least one year experience of working in research activities 2. Good communication skills to work in community
	Nature of duties:	1. Visit to different schools, colleges, offices and public places for coordinating HOCPR training programs. 2. Coordinating with master trainers for smooth conduction of training. 3. Conducting pre and post training survey for all the participants by google form /in hard copy. 4. Compilation and distribution of certificates/e-certificates to all the participants. 5. Entry, maintenance and analysis of the data.
	Proposed Salary:	Consolidated Rs. 18,000/- (Eighteen Thousand Rupees only) per month +travel allowance.

## **Terms and conditions**

1. This is a fixed tenure contractual vacancy under project and not an employment on AIIMS Raipur pay roll.
2. Employment will automatically terminate upon completion of the 8 months from the day of joining of duties and there is no liability for permanent employment on AIIMS, Raipur or principal investigator.
3. The appointment can be terminated with one month notice from either side without assigning any reason
4. Extension on the job may be given if there is further requirement or extension of project depending upon previous work performance evaluation report.
5. The candidates have no right to claim permanent employment based on this job.
6. No TA/DA will be paid for attending the interview/written exam.
7. Mere fulfilling the essential qualification does not guarantee for the selection

### **Date and time of Walk in Interview:**

Reporting Time :10 am

Date of Walk-in-Interview : 26/10/2023

**Venue: Room no. 2103, Academic Section, 2<sup>nd</sup> floor, Medical College Building, Gate no 5, All India Institute of Medical Sciences, Tatibandh, G.E Road, Raipur, Pin: 492099**

For any queries contact or write to: Dr. Jayshri R. Ghate  
Program Lead  
In-charge Simulation Lab  
Additional Professor  
Department of Physiology  
AIIMS, Raipur  
Mob No: 8518881715  
Email: ghatejayshri@aiimsraipur.edu.in



6. Contact Number:-

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7. E-mail ID:-

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8. Permanent Address:


State:-

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PIN:-

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9. Date of Birth with documentary Evidence-

10. Category: UR/OBC/SC/ST

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11. Gender:- Male /Female

12. Educational Qualification:-

Name of the Examination	Subject/ Discipline/ Speciality	University/ Institute/ College	Year of Passing final examination	Marks obtained	Percentage

13. Work Experience:-

SN	FROM	TO	POST HELD	PAYS SCALE	NAME OF EMPLOYER	REASON FOR LEAVING

14. If selected what period would you require for joining the post:\_\_\_

I solemnly affirm that the information furnished above is true and correct in all respects to the best of my knowledge. I have not concealed any information. I undertake that any information furnished herein is found to be incorrect or false, I shall be liable for action as per rules in force.

Date:- \_\_\_\_\_

Place:- \_\_\_\_\_

Name of Candidate :- \_\_\_\_\_

Signature of Candidate:-